



Document #2: Executive Committee Meeting Minutes

Wednesday, February 9, 2022

Zoom Meeting: February 9, 2022 – 8:00 am – 9:00 am

Attended: Theodore L. Chandler, Jr., Cliff Fleet, Wilson Flohr, Moses Foster, Thomas R. Frantz, Bob Holsworth, Sarah Jane Kirkland, Peggy Layne, John W. Martin, James Spore, and Laura Robidoux

Absent: Aubrey L. Layne, Jr., John F. Reinhart

Agenda Items:

- Approve January 26th Executive Committee Minutes
- Nominations Committee Update – 1st QTR 2022 Focus
- Development Committee Update – 1st QTR 2022 Focus
- Communications – Position Recruitment Update
- Misc. Updates:
- Governor Youngkin Meeting Request – March 22
- Chambers' Convergence 2022 Plan
- MIC 2022 Charge
- Global Internet Hub Committee Update
- GO Virginia Update – Expect Copy

Approve January 26th Executive Committee Minutes

The Executive Committee (EC) unanimously approved the January 26th EC meeting minutes.

Nominations Committee Update

There was a general discussion about the nominations process. For instance, qualities such as subject matter expertise should also be considered. As the board is built, these experts can participate in projects and committees related to organizational priorities.

There was a consideration about the appropriate replacement for Jim Kibler's co-chair position on the Development Committee. Ed Aldridge's name was raised as a possible replacement.

The goal is to fill 10 more seats before March 22.

Next Steps:

- John Martin and Moses Foster will approach leadership of major RVA-based companies.



Development Committee Update

There are no new fundraising updates to report.

The Development Committee will send a 2021 thank you letter with along with an invoice for 2022 support. In addition, this Committee will help the GIH Committee approach potential grant funders.

Laura Robidoux will send 2021 records to PBMares for tax preparation purposes.

Next Steps:

- A thank you letter will be constructed for the EC to review.
- Laura Robidoux will compile records for PBMares.

Communications – Position Recruitment Update

There are two great candidates. We hope to have a recommendation for the EC at the February 23 meeting.

Next Step:

- Interviews will continue for this position.

Virtual Innovation Spotlight

It was agreed the leaders from Phlow and the Pharmaceutical Accelerator did an excellent job on the first Innovation Spotlight. They leaned into megaregion collaboration and provided a strong call to action. Event promotion and attendance needs to improve.

The recording of the session will be shared with an accompanying article, providing further updates on the growth of the pharmaceutical industry. This will encourage excitement with the Board/MIC. It was suggested to send out a calendar invitation for the next Virtual Innovation Spotlight, including the promotional statement and Zoom information.

Additional suggestions were given for upcoming events, but it was concluded that speakers should be new innovators in the megaregion.

Stuart Henderson will lead the next Virtual Innovation Spotlight on March 1, providing an update on Jefferson Lab's future with supercomputing.

Next Step:

- The EC will send suggestions for speakers/topics so the entire year's schedule can be locked in.

Misc. Updates:

- Governor Youngkin Meeting Request – The governor is leaning toward speaking on March 22. John Martin will confirm this date once it's locked in. There was a general discussion about whether this should be hosted virtually or in person. The EC leaned toward hosting this meeting in person for Governor Youngkin.
- Committee Assignments – There was a general discussion about how to better engage the Board and MIC. Potential committees include:
 - Communications Committee
 - Virtual Innovation Spotlight Committee
 - Larger GIH Committee
 - Other Committee for Future Interests?

Next Step: John Martin will create a committee matrix.

- Chambers' Convergence 2022 Plan – There was a general discussion of this event. It is in the planning process.
- MIC 2022 Charge – The kickoff meeting is scheduled for March 10th from 1:00 pm to 2:30 pm. Brian Anderson and Bryan Stephens will be invited to a future EC meeting to report on the meeting outcome.
- Global Internet Hub Committee Update – There was a general discussion about the progress made by the GIH Committee in preparing a grant for the GIH business plan.

John Martin and Laura Robidoux have been constructing a draft of the GIH grant application. The EC should expect to review a copy during an additional call.

- The Executive Summary for the I-64 Innovation Corridor Opportunity Study – A copy will be sent to EC members, Chris Lloyd, and Ross Grogg.
- Government Relations Committee – John Martin and Laura Robidoux have been putting together a PowerPoint deck for this committee to share with the Board/MIC on March 22.
- VNG has invited John Martin to attend a meeting to review their plans for expanded infrastructure. This will be reported back to the EC.