



Document #2

Executive Committee (EC) Meeting Minutes

Wednesday, December 13, 2023

Zoom Meeting: December 13, 2023 – 8:00 a.m. – 9:30 a.m. (Note: 90 minutes)

Attended: Brian Anderson, Theodore L. Chandler, Jr., Libby Dozier, Wilson Flohr, Moses Foster, Thomas R. Frantz, Nancy Grden, Greg Gilligan, Ross Grogg, Mitch Haddon, Peggy Layne, Sarah Jane Kirkland, Christopher Lloyd, John W. Martin

Absent: Cliff Fleet, Aubrey L. Layne, John F. Reinhart, James Spore, and Bryan Stephens, Bob Holsworth

Agenda Items:

1. Welcome and Minutes Approval
2. Final Report on Convergence 2023
3. Staffing Update
4. Updates on Initiatives
5. Committee Updates
6. 2023 Performance Goals
7. 2024 Planning
8. Old Business / New Business

Welcome and Minutes Approval:

The EC unanimously approved the minutes from the November 8, 2023 EC meeting and the November 15, 2023 Board/MIC meeting.

Final Report on Convergence 2023

John Martin gave a brief recap on the overall success of Convergence 2023.

Staffing Update

Mr. Martin and Greg Gilligan discussed staffing needs and the progress being made toward filling open positions. The job descriptions for both the development director and program manager positions have been approved. Both job descriptions have been posted to the RVA757 Connects website under "Careers" and both job listings have been posted on LinkedIn.

Updates on Initiatives

- **Global Internet Hub:** John Martin gave an update on the Global Internet Hub initiative; a GIH Council Executive Committee was held on December 12, 2023.
- **Rail:** John Martin stated federal grants have been awarded for three key Virginia rail projects.
- **Trail:** John Martin stated that a white paper discussing the importance of trails is in progress and will be distributed upon completion.
- **PCs for People:** John Martin reported on a meeting held with the head of the Broadband Office at the Virginia Department of Housing and Community Development earlier in the week. DHCD has expressed interest in supporting the PCs for People initiative. Mr. Martin and Mr. Gilligan will continue to work with DHCD to cultivate this opportunity.

Committee Updates

- **Development:** No report
- **Governance & Nominations:** No report
- **Government Relations:** Legislative Agenda plan – see below under 2024 Planning.
- **Communications:** Greg Gilligan gave an update on communications. He spoke about the recent Virtual Innovation Spotlight webinar on Rocket Lab/Virginia Space Authority. John Martin updated the group on materials that would be sent out to all members of the General Assembly.

2023 Performance Goals

John Martin gave a recap of the goals set for 2023 and the success in reaching them.

2024 Planning

- **Scheduling:** Calendar invites for 2024 EC and Board/MIC meetings will be sent out this month.
- **2024 Calendar:** John Martin briefly went over the agreed-upon calendar for 2024.
- **2024 Strategic Priorities and Legislative Priorities:** John Martin presented several priorities for 2024 for the group's consideration. Others also weighed in with other potential 2024 priorities. Chris Lloyd and Ross Grogg presented the proposed 2024 Legislative Agenda for the group to discuss.

Old Business / New Business

N/A

Meeting adjourned at 9:30 a.m.